PTO Executive Board Meeting

Tuesday May 28, 2019, 6:00 pm, Minutes taken by Secretary, Melissa Chernovsky

Principal's report (Shira Dowling)

- No report as Shira unable to attend

President's report (Elizabeth King)

- Outdoor Classroom Update
  - Planters ordered – shipped May 24th, volunteers will put together
  - The little free library is ordered and comes with 100 books, was $350. Ordered type with metal post and screw installation
  - Severn Grove is installing the stage and whiteboard (upon payment)
  - Tables are to be delivered May 29th and will need assembly
  - Target is to have the classroom installed by June 11th to use as part of the field day activities
- Amazon Smile Program
  - $82 on the account
  - Quarterly direct deposit
- Hershey Park Fundraiser for Backpack Buddies
  - Sold at least 210 tickets
- Race for Education
  - Dance off is to be June 12 at 3pm
- Executive Board Membership Updates
  - Treasurer – Melissa Chernovsky
  - Volunteer Coordinator – Lindsey Rouse
  - Secretary – open position
- School Folders – it is the schools plan to order similar plastic folders for next year with school funding that are already labeled, keep at home/return to school
- No Meeting June 11th

VP report (on behalf of Audrey McGuire)

- Field day discussion
  - Kona Ice will be provided by school funds
  - Primary grades after lunch, intermediate as part of their rotation of activities
- Teacher Appreciation Week May 6-10 (national event)
  - each grade sponsored a day to decorate the teacher's lounge
  - went really well and the teachers felt supported, could provide tweaks to room parent guidance on logistics and timing

Treasurer's Report (Kim Augusterfer)

- current assets are $26,911 not including May deposits
- $17,540 is unrestricted, $9,371 is restricted for backpack buddies
- $7400 is sitting in Paypal
- Outdoor classroom - $8914 is spent so far
- Movie rental is $506 for one annual year
- Field trips donation is $3400 per year, deposited into class silos, and any leftovers are rolled over with the students, any 5th grade remainders are distributed throughout the school grade levels

Race for Education Committee (Lisa Lyman)

- Discussion on whether the PTO budget is sustainable without Race for Education
- Could possibly skip to Fall 2020 by supplementing with other smaller fundraisers? Renaissance Fair activities brought in $3,000
- Raised ~$21,600 in 2019's race
- Discussion on fundraising goals
    - Clubs – ways to make equitable
    - Enrichment programs, etc assemblies

Volunteer Coordinator (discussion on behalf of Lauren Miller)

- Position to be filled by Lindsey Rouse

Special Events Coordinator (Catherine Bishop)

- It has been a challenge getting volunteers to organize the events
- Events that are on track to be lost: Variety Show, Movie night, Mother & Son
- Adding different types of events that may encourage more interest? For example, spaghetti night, or other multi-cultural events?
- Recommendation made to switch up titles on remaining events for inclusivity, for example "Me and My Guy"

Secretary (Melissa Chernovsky)

- Open position for next year
- Box Tops is updating their program to an electronically managed program, using an app where store receipts are scanned to apply the box tops to the school of choice.

Adjourn ~7:00pm.