PTO Executive Board Meeting

Tuesday January 8, 2019, 6:00 pm, Minutes taken by Secretary, Melissa Chernovsky

Principal's report (Shira Dowling)

- Shira had a conflict this evening with a School Board Budget Meeting

President's Report (Elizabeth King)

- Hershey Park Ticket Sales (proceeds for Backpack Buddies) orders need to be in by March 29th

VP report (Audrey McGuire)

- Teacher Appreciation:
  - In December had a Cookie day with Coffee and Hot Chocolate bar
  - In December Pizza day – ordering with Ledo's pizza was a disaster. May want to strongly reconsider another Pizza provider for the next pizza event. The order for 65 people including 5-6 with gluten free with salads was not enough and order needed to be doubled after the initial delivery was made. Then there was a second delivery tip charged. Cost was $500 with no discount for the school.
  - January events – open to ideas, Ms. Fletcher will email Audrey after gathering teacher feedback.
  - February event – soup day to be planned
  - $3500 left in teacher appreciation budget

Treasurer's Report (Kim Augusterfer)

- $33,641 in the bank
- Haven't had anyone follow up on the treasurer's position for next year
- Recommendation discussed to keep placing the volunteer request in the Rocket Blast

Volunteer Coordinator (Crystal Covington on behalf of Lauren Miller)

- Please when checking into volunteer, remember to sign in with the administrators as "Volunteer" and not as "Visitor"
- Also if volunteering outside of the school, send hour count to Lauren every month.
- The purpose of tracking volunteer time is to inform the county school board. More importantly, we want our volunteers to get recognized for their hard work at our school celebration and the County Volunteer Celebration in May.
- Recommendation discussed to make a sign to place in the main office about volunteering

Special Events Coordinator (Catherine Bishop)

- Father /Son – on the calendar for January 9th. Format is changing to games, food (pizza) and fun

    - Have consistent turnout of 150, with last year participation at 180, format update will keep the night flowing smoothly
    - Volunteer signup genius has generated momentum and the event is coming together
- Variety Show – moving to February 28th with the participation flyer in work. Sara is a contact for Spanish translation, Melissa will pass contact info.
    - Reminder that all flyers to students need to be approved by Shira before distribution
- Mother / Daughter event – lead volunteer may change hands due to over committments, an additional volunteer has inquired
- Father/Daughter dance – have a volunteer planning for April
- So far no volunteers have come forward to host the Mother / Son Event, Movie Night and Variety Night.
- Rocket Blast - Please send Catherine any announcements you have for the Rocket Blast as content is needed.

Race for Education Committee (Lisa Lyman)

- 1st teacher training regarding the mailing labels to amp up the excitement for the program is being planned
- Event being planned for April 26th, with the rain date April 29th.
- Goal is 20K to continue implementation of the phases of the Outdoor classroom plan

Secretary (Melissa Chernovsky)

- Box top prizes are underway for the 1st grade planned for January 8th, 15th and February 7th.

RKE Staff Report (Ms. Fletcher and Crystal Covington)

- Teachers are appreciative of the support and teacher appreciation events
- Holidays went by very well and the flea market was a success. A big thanks to Lisa Lyman for organizing the Flea Market.
- 22 families were assisted this holiday season. We are very grateful we had so many families and teachers who helped our families in need this past holiday season.

Next General Membership meeting is on February 12th 2019.

Adjourn ~7:30pm.