July 9, 2020, 12:15pm

RKE PTO Executive Board Meeting (REMOTE)
Attendees:
Elizabeth King
Melissa Chernovsky
Catherine Bishop
Lisa Lyman
Maggie Sosman
Sarah Seiler
Wendy Smith
Carolyn Waters
Lndsey Rouse

President's Report (Elizabeth King):

- Want to pass budget but may have to revisit it in the fall

Treasurer's Report (Melissa Chernovsky):

- Presented proposed budget, based on numbers from last year
    - Race for Education- if moves online there will be some more expenses because the company running it takes a percentage. This will come out of the income.
    - Don't have to pay MD taxes this year because of such little income last year.
    - Took out Gift Cards--Can vote to change later if needed.
    - Field Trip Assistance- This will roll over from last year, Ms. Smith explained that the allotted PTO money stays with the class following the kids into the next grade. Families were refunded for fees paid for trips that were cancelled.
        - There was discussion of possibly leaving Field Trip Assistance out or cutting back in the new budget since we may be remote in the Fall.
        - No new funds will be added this year, it seems unlikely that students will go on trips this year.
        - If needed, we will fundraise in the spring to cover grades that spent assistance last year
            - 3 grades (1st, 4th, 5th) , new preK, new K need new funds, @$400/grade, is an additional $2000 for this upcoming year to have the budget we usually have (Usually have $3200).
            - Possibly could be some outdoor music concert (see Music Accompaniment).
    - Music Accompaniment- only needed if we are in the building, Mrs. Settineri didn't use funds for the Spring 2020 concert due to the closure. Leave it in and can move for Field Trips if needed later
    - Add Spirit Wear- RKE T-shirts for new students and incoming preK. Approx 200 shirts=$1010.02 ($5.05 each)

    - Add Health and Safety Support line item. $990
    - PBIS--according to the board we will be doing this. $1000
    - Race for Education (Lisa Lyman)-this could be Read for RKE, Math-a-thon, Virtual Race, or something virtual that kids can do at home and get sponsored. Plan for this in the fall, maybe October.
    - Fundraising--(Cathy Bishop) we will need to address in the fall when we know more about opening the school so we can fill in the gaps.
        - (Elizabeth King) A more focused fundraising effort, with a specific goal, proves to be most successful.
        - Possibly a Drive in Movie.
- Vote to approve Budget as is knowing things may have to be adjusted in the future depending on school resuming in person learning or remaining virtual.
    - Lisa Lyman moved to pass the budget, Wendy Smith seconded. Approved.

Adjourn: 1:05pm